

# Private Party Agreement

[WWW.ARTBAR39.COM](http://WWW.ARTBAR39.COM) / [ARTBAR39@GMAIL.COM](mailto:ARTBAR39@GMAIL.COM) / 218-639-8375 / ALEXANDRIA, MN

## SERVICES PROVIDED BY ART BAR 39:

1. Art Bar 39 agrees to provide a trained artist instructor to host your event.
2. Art Bar 39 will provide all art supplies required for the event.
3. Art Bar 39 will provide table covers.
4. Art Bar 39 will set up / breakdown all art materials needed for our events.

## SERVICES NOT PROVIDED BY ART BAR 39:

1. Any Alcohol or food.
2. Any tables or chairs (Tables may be requested for a \$20 fee per table)
3. Any food or beverage paraphernalia (glasses, plates, napkins, bottle openers, wine openers, etc.)

## PAYMENT

If you choose, attendees of your private party will be given opportunity to pay for themselves of the host may pay for the group in one lump sum. Art Bar 39 accepts credit cards, cash, and checks. The host who signs the private party contract agrees to pay the balance if attendees do not pay for their tickets at the event.

## PRICING AND DURATION

The price per painter depends upon the number of guests and size of canvas / material chosen by the host. Time of painting session is based on number of steps/layers/colors and its level of difficulty. All prices are listed on our pricing form via our website at [www.artbar39.com](http://www.artbar39.com). Generally, guided painting sessions last between 1 1/2 - 2 hours. Rustic string art sessions can last 2 - 2 1/2 hours.

## EVENT LOCATIONS

For events at a venue, the host is responsible for obtaining permission to hold their painting event at the location. The host is also in charge of acquiring tables and chairs if necessary. A total of 2 tables may be requested; based on availability; for a \$20 fee per table.

## THE EVENT

The artist instructor will arrive around 20-30 minutes to an hour before the scheduled start time, depending on the size of the group, in order to set up. If at an event center or bar / restaurant, please make sure the doors will be open/unlocked 30 minutes before and after the scheduled instruction begins. All parties begin promptly at the scheduled time. For that reason, please have your guests arrive at least 10 minutes prior to the scheduled time.

The artist instructor will also stay around 15 - 30 minutes after the event concludes to clean brushes and tear down. You are welcome to stay after the instruction ends, but keep in mind the artist instructor may need to clean around you. We will always try to be as flexible and accommodating as possible, given each individual situation.

## DAMAGES

The host assumes full responsibility for any damages to the location, equipment, guests, or Art Bar 39 employees due to negligence. For Parties where the Host is serving alcohol, the host takes full responsibility for their guests' behavior and safety. Art Bar 39 is not liable.

## CANCELLATION AND FEES

Despite the best of intentions and most organized of plans, we understand that unforeseen events can arise, so please let us know immediately if you need to reschedule or cancel.

You may opt to reschedule your private event with at least 7 days advanced notice of private event date. Your rescheduled party must take place within 60 days following your original booking date to roll over your \$35.00 down payment fee.

If you choose to cancel your event, and not rebook, you forfeit your \$35.00 down Payment fee.

**The \$35.00 non-refundable down-payment fee is due as soon as the party date is confirmed.**

**This fee is to finalize and guarantee a hold for the host's chosen date.** An invoice may be sent via email or may be paid by purchasing a ticket via your online booked party link.

## HOST PAINTS FREE

For our hosts, Art Bar 39 offers each host one free ticket. (The host is considered the individual booking and organizing the event) This free ticket is to be used for either the host, a special guest or the bride according to the discernment of the host.

Parties within a **30 mile radius** of our available artists in Alexandria and Wadena:

To qualify for one free host ticket, the host must have at least 12 paying guests attending their booked party. (12 paying guests + 1 host = 13 total guests)

For parties more than **50 miles** away from the above locations:

To qualify for one free host ticket, the host must have at least 15 guests attending their booked party. (15 paying guests + 1 host = 16 total guests)

The host will use the \$35 down-payment toward their ticket if the party does not reach the required number for the free ticket.